

ATV or Snowmobile Safety Training CD Guidelines:

It will take approximately 2-4 hours to complete the CD depending on age and experience. This CD needs to be completed ***on the same computer.***

STEP 1 – ADOBE FLASH

What is Flash Player?

Adobe Flash Player is software created by Adobe that lets you view interactive content and applications on the web. Flash Player compatible content (SWF and FLV files) can be found across the web, and Flash Player is installed on 98% percent of the world's desktop computers.

Why should I install an update?

This CD Safety program was created with Adobe Flash. Periodically, Adobe updates Flash Player with new features or corrections and automatically notifies you so that you can install the updated version immediately. Updates to Flash Player help ensure that Flash Player works properly and may include changes to security or new product functionality. Adobe recommends that you update to the latest version of Flash Player whenever a new version is available, especially when a security update is mentioned.

Does it cost anything to download Flash Player?

No. Flash Player is a free download provided by Adobe.

How can I manually check for Flash updates?

Users on all supported platforms can manually check whether their installed Flash Player is the latest, most secure version. To check which version of Flash Player you are running, go to the Flash Player home page; <http://www.adobe.com/software/flash/about/> . This page runs a version test that reports your currently installed version of Flash Player and lists the latest available version for the platform. To install the latest version of Flash Player, visit the installation page; <http://get.adobe.com/flashplayer/>

STEP 2 - The “Cookies” feature must be enabled on your computer. There are “Cookies” that will be saved on your computer to track your progress. **This feature works only if your computer and browser settings are set to allow cookies to be saved.**

Public library computers and most other public computers are generally set to **not** accept “Cookies” for security reasons. If using a public access computer – it is in your best interest to complete the CD in one sitting.

If you are not aware of these settings, it is recommended you leave the CD program open and return to it when you can complete it.

To test the computer you are using, complete Unit 1. You will see a green check mark on the Unit Menu page by Unit 1. Exit the program, sign on again using the *exact same user name*. If the Unit 1 green check mark remains, your computer is enabled to save cookies. If the green check mark is gone – you must adjust the computers settings or complete the CD without closing the program.

To adjust your computer to accept cookies and popups – go to Step 2. If your settings are working properly proceed to Step 3.

STEP 3 - Adjusting your settings to allow Popups and Cookies – First find your web browser in the list below and then make adjustments accordingly.

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1. Open Internet Explorer
2. Click the Tools button (Explorer 9) and then click Pop Blocker and then Click Allow Popups
3. Then (under Tools button) click on Internet Options
4. Click the Privacy tab, and then, under Settings, move the slider to the bottom to allow all cookies, and then click OK.

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1. Open Internet Explorer
2. Click the Tools button and then mouse over Popup Blocker and then click on Turn Off Popup Blocker
3. Click on Safety button
4. Click on Webpage Privacy Policy
5. Click on Settings
6. Move slider to Low – to allow cookies

Mozilla Firefox

1. Click on Firefox button (upper left corner)
2. Click on Options
3. Click on Privacy Settings
4. Make sure there is a check mark by:
 - Remember my browsing and download history
 - Accept cookies from sites
 - Accept third party cookies
 - Keep until they expire
5. Make sure there is not a checkmark by:
 - Clear history when Firefox closes

Google Chrome

1. In the browser type in *chrome://chrome/settings/*
2. Click on *Advanced Settings*
3. At the *Privacy* heading, click on *Content Settings*
 - *Uncheck - block sites from setting any data and block third party cookies*
4. At the *Privacy* heading, click on *Clear Browsing Data*
 - *Uncheck – delete cookies, clear*
5. At the *Network* heading, click on *Change proxy settings*
 - *Go to privacy or tools and turn off pop up blocker*

Safari (Apple/Mac)

1. Click on the *Sprocket Icon* in the upper right corner of the tool bar – when you mouse over it, it says “*Display a menu of general safari settings*”
2. Click on *Preferences*
3. Click on *Security*
4. *Uncheck* *Block Pop-up Windows*
5. Click on *Privacy*
6. *Block Cookies* – click on *Never*
7. *Default setting is to remove history after one month – this means your information will be removed from the computer after one month – if the CD takes longer to complete or you lose your voucher – the information will be gone from your computer after one month.*
 - *To change this setting go to Preferences, General, Remove History Items, choose one year or manually*

STEP 4 - Starting the program:

WINDOWS users:

This CD is set to AUTORUN on PC computers; HOWEVER, many computers do not allow AUTORUN without changing settings. If the CD does not automatically start after 30 seconds, you will need open the CD. (In DVD or E: drive-double click) With CD open, Double click the ‘**_MAC_CLICK_HERE_FIRST**’ folder, It should be near the top of the list of files if your computer is set to sort by name. Then double click ‘**_Windows_CLICK_TO_START_.exe**’ file.

MAC users:

There is no AUTORUN on MAC computers. Open the CD, then Double click the ‘**_MAC_CLICK_HERE_FIRST**’ folder, It should be near the top of the list of files if your computer is set to sort by name. Next, double click the file named ‘**_MAC_CLICK_TO_START.app**’ folder, and finally Double click the ‘**Contents**’ folder to begin.

Frequently asked questions:

Q: The CD does not work when I place it in my DVD player.

A: The CD is a Computer Disc, not a DVD. It is designed to play on a computer only.

Q: Why does my Computer lock up when I play a video or try to print a document?

A: You may need to install the latest version of Adobe Flash Player. See Step 1

Q: I am using the CD on a public computer how do I allow cookies?

A: Most public school or library computers do not allow users to adjust the settings. If this is the only computer available for doing the program, then you must complete the CD in one sitting or the CD program must be allowed to stay open. If you close the CD or shut off the computer you will lose all of your green check marks and proof of completion.

Q: When I put the CD in my computer, nothing happens.

A: Your computer is not set to Autorun a CD – you must go to Step 4 and manually start the CD from the CD drive.

Q: My green check marks disappeared.

A: Your computer browser is not set to accept cookies and/or your popup blocker is turned on. See step 2 to adjust your settings.

Q: My green check marks disappeared and my computer is set to accept cookies and popups.

A: You must sign in with the exact username each time you sign in. The sign-in is case sensitive, so make sure you sign in exactly as you did the first time!

Q: I am unable to print my certificate or voucher.

A: We will accept a digital photo of your certificate or voucher. Also; many Windows operating systems have a “Snipping Tool” program that allows you to do a screen capture. You may do a screen capture and then print the capture or photo.